

KinniConnections Manager

Position Description

Hunt/Knowles Complex • University of Wisconsin-River Falls

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| Title: | KinniConnections Manager |
| Department: | Recreation Sports |
| Reports to: | Assistant Director of Recreation |
| Appointment: | Academic year 2009-10. Tentative start date in late August 2009 and end date in late May 2010. |
| Classification: | Non-Hourly paraprofessional |
| Remuneration: | \$3,000 cash stipend (10 paychecks of \$300). |

Position Summary

The KinniConnections Manager is responsible for supporting and promoting campus outdoor recreational activities, programs and events sponsored by the Rec Sports Department. Responsibilities include assisting with the development, administration, supervision and evaluation of the KinniConnections Outdoor Recreation program, including equipment rental, the climbing. The KinniConnections Manager will also serve as an Intramural Supervisor and assist with the administration of Intramural events. The position requires evening and weekend hours.

Responsibilities

- A. Coordinate and promote the KinniConnections rental program.
- B. Help with equipment distribution, inventory and purchase.
- C. Help recruit, hire, train, and schedule all Climbing Wall workers.
- D. Coordinate, promote and help plan all KinniConnections trips and events.
- E. Facilitate at least two KinniConnections trips per semester.
- F. Help build the KinniConnections program to be a resource for students and organizations to help them plan trips and activities.
- G. Serve as an Intramural Supervisor (5-7 hours per week).
- H. Work in the Rec Sports Office at least 6 hours per week.
- I. Attend weekly staff meetings (2 hours per week).
- J. Plan, promote and facilitate one Intramural Special Event per semester (ie, golf, bowling, various tournaments).

Qualifications and Conditions of Employment

- A. Must be enrolled as a full-time student with a maximum of 15 credits per semester during the period of employment.
 - B. Maintain a minimum cumulative grade point average of 2.50 or higher before and during employment.
 - C. Position requires a minimum of 12-15 hours per week.
 - D. Knowledge of sports, willingness to be involved with outdoor experiences and fitness, experience in program planning, strong organizational skills and leadership experience is desirable.
 - E. Must be able to attend spring and fall training activities.
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